

ARRIVAL AND DISMISSAL INFORMATION

BUS RIDERS

2020-2021 School Year



Welcome back Doby Navigators!

For this school year, we will be taking extra precautions during arrival and dismissal in order to maintain as much social distancing as possible. As we begin these new routines, both arrival and dismissal will require far more time than usual. Expect longer than average wait times.

Additionally, due to current district guidelines for health and safety, parents will **NOT** be permitted on campus. At this time, parents will **NOT** be permitted to walk students to class at arrival, volunteer in classrooms, or eat lunch with students. Parent/teacher conferences and meetings will be held via Zoom by advance appointment only.

All students must wear face masks/coverings upon entering the school campus and social distancing guidelines are in place. Students who are transported by bus or daycare van must wear their face masks/coverings during transport.

Thank you for your continued patience this year as we try to adapt to the constantly changing landscape in education today. Our staff is working diligently to provide a safe and engaging learning environment.

ARRIVAL

Gates open at 7:10 a.m. and close at 7:40 a.m. Prior to 7:10 a.m., supervision for students outside the gates is not provided. If you need on-site before-school care, please register your student with the H.O.S.T. program (fee based). More information can be found on the district website. You may also call the school's front office for more information or to drop off forms and payment (813-672-5388).

https://www.sdhc.k12.fl.us/departments/101/h-o-s-t-before-and-after-care-programs/about/?utm_source=family-resource&utm_medium=web&utm_campaign=page_config&utm_content=resourcelink

All students should be in class to start instruction promptly at 7:40 a.m. It is important that students are here on time each morning in order to maximize instructional time and minimize disruptions. Students that arrive to class after 7:40 a.m. will be marked tardy.

Breakfast is free and available to all students in Hillsborough County Public Schools in grades K-12. Students must pick up their breakfast prior to going to their classroom.

Kindergarten and First-Grade Students – For *Bus Riders, Daycare, Car Riders, Walkers, and Bike Riders* (see below), please have your student's name and the name of their teacher written on a piece of paper for arrival on each day during the first week of school. As they pass through the gate, we will have staff that can either direct or escort your student to the correct class.

Bus and Daycare - *Bus and Daycare* students will be dropped off by the cafeteria. These will be the only students going through the cafeteria to pick up their breakfast. Breakfast will be “grab and go.” Students will then go directly to class where they will eat their breakfast.

The Bus Transportation Department wishes to notify all parents that bus routes will be available on the district website at:

https://www.sdhc.k12.fl.us/departments/26/transportation/about/?utm_source=family-resource&utm_medium=web&utm_campaign=page_config&utm_content=resourcelink

If you have questions, please feel free to call Doby at (813) 672-5388. We will be happy to answer any questions you may have. Please remember, if you have a child receiving specialized ESE bus services, your bus driver will be contacting you, prior to the first day of school, with specific bus stop locations, times and bus numbers.

Bus riders should be at their bus stops at least 10 minutes prior to the scheduled pick-up time. Please understand that bus times require a 10-minute window before and after the printed pick-up time.

DISMISSAL PLAN

Gates open at 1:55 p.m. Tuesday through Friday and at 12:55 p.m. on early-release Mondays. If you need on-site after-school care, please register your student with the H.O.S.T. program (fee based). More information can be found on the district website. You may also call the school’s front office for more information or to drop off forms and payment (813-672-5388).

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Early Sign-Outs - If you need to pick up your student prior to the end of the school day, a parent or caregiver that is listed on the emergency card must arrive at the front office no later than 1:25 p.m. Tuesdays through Fridays and 12:25 p.m. on early-release Mondays. A staff member will check your photo ID either at the door or inside the front office. At times, parents and caregivers may not be permitted to enter the front office to wait per district safety guidelines for large groups. Your student will be called from their classroom to come to the office for pick up. Early sign-outs will **NOT** be permitted after 1:25 p.m. Tuesdays through Fridays and 12:25 p.m. on early-release Mondays.

Severe Weather - In the event of severe weather, all students will be held in class until the determination is made that it is safe for dismissal to begin. Severe weather is defined as thunder, lightning, hail, and/or driving rain. If there is a tornado warning in place, all students and staff will shelter in place. No dismissal will be permitted until the warning has been lifted. Early sign-out procedures will apply during severe weather (see above).

Bus and Daycare - *Bus* and *Daycare* students will be dismissed from their classroom to their bus or van based on provider arrival. All bus and *Daycare* students will walk straight through the cafeteria to the vehicle. Groups of students will not be held in the cafeteria in order to comply with social distancing guidelines.

The Bus Transportation Department wishes to notify all parents that bus routes will be available on the district website at:

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If you have questions, please feel free to call Doby Elementary at (813) 672-5388. We will be happy to answer any questions you may have. Please remember, if you have a child receiving specialized ESE bus services, your bus driver will be contacting you, prior to the first day of school, with specific bus stop locations, times and bus numbers.

If you are meeting your child at the bus stop, please be at the bus stop at least 10 minutes before the bus is due to arrive at the stop.

DISMISSAL CHANGES

For the safety of your student, you must make a change in **writing** if you need to change your student's method of dismissal. Phone calls will not be accepted as well as any changes verbally relayed by a student. Temporary dismissal changes may be made by:

- Writing a note in your student's planner or on a separate piece of paper, including a signature that matches the photo ID of an individual listed on the emergency card.
- Sending an email from a verified email address (as listed on the emergency card and in our mainframe).

For permanent or long-term changes, an individual on the emergency card must come to the front office in person to complete a change of dismissal form.